



No. NITK/HRA/PhD/2016-17

October 13, 2016

Office Memorandum

Subject : Grant of House Rent Allowance (HRA) to the Research Scholars-reg.

Ref 1 : Proceedings of the Meeting convened on 27-06-2016 on the subject mentioned above

Ref 2 : F.NO.17-2/2014-TS.I dated 18.02.2015 from MHRD, Govt. of India regarding revision of rates of scholarship in AICTE funded and CFTIs under MHRD, GOI

With reference to the subject mentioned above and as approved by the competent authority of the institute, the undersigned is directed to state that the research scholars of the Institute can claim House Rent Allowance (HRA) w. e. f. July 1, 2016 and it is further stated that:

1. At present the Institute couldn't provide accommodation for most of the Research Scholars in the campus due to the construction of several faculty quarters buildings are in progress and not yet completed. As the quarters' construction completes, as and when the quarters are available, the quarters will be allotted to the Research Scholars as per the seniority list based on the date of joining of research scholars to the institute received by Dean (Academic) office. If the date of joining is same for the research scholars, then the date of marriage seniority will be considered for the allotment of the quarters. If the date of joining and date of marriage are happened to be same, the date of birth of the research scholars will be considered for allotment of quarters. If all the three are same, then the quarter's allotment committee chairman decision is final. Until the quarters are made available by the institute, the institute research scholars are eligible for the HRA as per the MHRD notification F.NO 17-2/2014-TS.1 dated 18th Feb 2015, with effect from 1st July, 2016 and not retrospectively.
2. Rent to be collected by the institute is the license fees as per institute norms.
3. Bachelor research scholars will be provided hostel room accommodation and when they get married, they have to apply for quarters and will be added in the seniority list as per the marriage date and not as joining date.

Research Scholars who are eligible for House Rent Allowance has to submit filled HRA Claim Application Form, Rent Receipt and Undertaking Form available on Institute's website to the Office of Dean (Faculty Welfare) as per the guidelines applicable w.r.t grant of HRA to the PhD students of the Institute on or before 31st October, 2016, else claim shall be considered from next month (November).

This issues with the approval of the competent authority of the Institute.


Registrar


Copy to:

- 1) Table of Director for information
- 2) All Deans and HODs for information
- 3) Registrar , Deputy Registrar (A/cs), Asst. Registrars (Academic/ A/cs/Admn.) for information
- 4) Professor (i/c) Hostel Affairs, Professor (i/c) Training and Placement, Professor (i/c) Legal Affairs, Residential Engineer, Chairman CCC, SAS Officers
- 5) Superintendent (Academic/A/cs-I,II,III), E3,E4,E5,E6, A1,A4, Programme Confidential Section
- 6) CCC for uploading on Institute's Website and all Noticeboards for information